

**Date: 03.03.2022**  
**Hal Far Outreach Vacancy**  
**Social Media Coordinator and Graphic Designer for Malta Migrants**  
**Befriending Project**



**Hal Far Outreach** (HFO) is a non-profit organisation that helps to empower those who seek refuge in Malta, with a specific focus on the people who are residing in and around the Open Centers in Hal Far. Hal Far Outreach aims to foster social inclusion and to improve the terms on which migrants, asylum seekers and refugees in Malta take part in society. Through a range of activities and services, Hal Far Outreach provides the tools and information needed to navigate the complexities of migration and integration in Malta and beyond.

**Paid Opportunity**

Location : Malta

Department : Social media

Duration : 11 months

Start Date : ASAP

Hours Per Week : 3 / 4 hours per week

Language Required : Excellent command of English - Maltese, French and/or Arabic highly desirable

Application Deadline : 24/03/2021

Applicant must have a VAT number

**Project**

HFO aims to foster social inclusion and to improve the terms on which migrants, asylum seekers and refugees in Malta take part in society. The organisation functions as a bridge between the services available in Malta and the ones who have need for them. Through a range of activities and services, Hal Far Outreach provides the tools and information needed to navigate the complex roads of migration in Europe.

The Malta Migrant Befriending Programme (MMBP) is HFO's new project which seeks to foster integration between Maltese residents and applicants/beneficiaries of asylum protection in Malta. This is done through building connections between communities by organising and encouraging inclusive social activities.

**Description of Duties and Responsibilities**

1. Plan, create, publish and share content related to the project (including original text, images, video);
2. Collaborate with the rest of the team to develop the social media campaign;
3. Work with our Project Coordinator to define content;
4. Attend events to take photos and videos for content;
5. The expected hours of commitment for this role is a maximum of 170 hours in total for a maximum of 11 months.

**Essential Skills and Qualifications**

- Excellent command of the written English language

- Graphic design skills and knowledge of photo and video editing platforms.
- Experience working in social media or marketing is considered an asset.
- Understanding of the political and social climate of migration within Europe. Knowledge of the situation in Malta is considered an asset;
- Proven ability to exercise the initiative and resourcefulness necessary for simultaneously pursuing multiple tasks and achieving positive outcomes;
- Genuine commitment to the operations, values and mandate of Hal Far Outreach.

### **Competencies**

- Ability to maintain effective working relationships with people of diverse backgrounds, cultures and nationalities;
- Positive attitude and strong analytical, interpersonal and communication skills;
- Professional discretion and rigorous respect for confidentiality.

### **Payment and benefits for each facilitator**

Euro 1500 inclusive of VAT. The Sum is inclusive of any other taxes and charges which are due or may become due by the coordinator. .

HFO shall provide transport to and from the venue where the events are held during the project period.

HFO shall provide hospitality such as coffee, tea and water during the events.

### **General Information**

HFO staff and complementary personnel are expected to uphold the highest standards of integrity, neutrality and impartiality at all times. This includes respect for and commitment to human rights, diversity, and non-violent means of dealing with all kinds of conflict. Only persons who fully and unconditionally commit to these values should consider applying for the vacancy with HFO. HFO is an equal opportunity employer and welcomes applications from both women and men. HFO encourages applicants with lived experience of displacement.

### **Application Process**

Please send a cover letter and police conduct to [info@halfaroutreach.org](mailto:info@halfaroutreach.org) along with your CV. If successful, you will be invited for an interview.